

# ***Pheasant Creek Homeowners Association***

## **Emergency Contact Form**

***Please complete and return to:***

**Mail:** Colorado Property Management Services, Inc.  
P.O. Box 260849  
Lakewood, Co 80226-0849

**Fax:** (303) 974-1774

**Email:** eric@e-cpmsinc.com

**Owner Contact Information:**

Owner(s) Name(s): \_\_\_\_\_  
\_\_\_\_\_

**Property Address:** \_\_\_\_\_

Off-Site Owner Address: \_\_\_\_\_

Owner City: \_\_\_\_\_ Owner State: \_\_\_\_\_ Owner Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Other (cell): \_\_\_\_\_

Email Address: \_\_\_\_\_

**Emergency Contact Information:** (Other than above – this is for situations when we are unable to contact you the owner and there is a real emergency involving your property)

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Mortgagees:**

Lender Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Homeowners Insurance Company:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Rental Information:** (If property is rented – this information is mandatory)

Tenant Name: \_\_\_\_\_

Tenant Phone: \_\_\_\_\_

Tenant Email: \_\_\_\_\_

**Management Company:** (If your property is rented & managed)

Name of Company: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_